



Commencement date

	16 April 2014
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### 1. Purpose

The purpose of this policy is to outline The Hutchins School's commitment to embedding risk management in all of its activities, programs and services.

### 2. Scope

This policy applies to all school staff, activities, programs and services.

### 3. Objectives

The objective of this policy is to facilitate the development of a risk aware culture and to assist staff in implementing effective risk management practices which eliminate or reduce risk to The Hutchins School (the School).

The primary policy objectives of risk management at the School are to:

- x provide an environment in which staff and students are safe, healthy and afforded opportunities to grow;
- x ensure that each student is given the opportunity to do their best;
- x safeguard children and young people from abuse and neglect;
- x enable the ongoing development and implementation of our Strategic Directions;
- x safeguard school assets: people, property, finance and technology;
- x protect and enhance the reputation of the School within the community;
- x create and maintain an environment where Hutchins employees are risk aware and responsible for risk management;
- x better identify opportunities that enhance the School;
- x contribute to effective corporate governance by supporting the flow of timely and effective information to officers



- × ensure compliance in a rapidly changing environment; and
- × e



Practice and Behaviour Standards

Work Health and Safety Risk Management Procedure

The Hutchins School Risk Register (refer to CompliSpace online Risk Management System)

Standards Australia/Standards New Zealand, AS/NZS ISO 31000:2009: Risk Management – Principles and guidelines

## 7. Record keeping

This policy is to be kept for three (3) years until review, unless there is a significant legislative or organisational change requiring earlier review.

The master copy is kept in [SharePoint Online](#) in read-only in PDF form. All printed copies are uncontrolled.

## 8. Policy owner

Headmaster

## 9. Version Control

Version Number	Author	Purpose/Change	Date
1.0	Manager People, Culture & Safety	Initial release	16/4/2014
2.0	Manager People, Culture & Safety	(unknown)	1/10/2018
2.1	Policy & Compliance Manager	Full review and update. Replaced graphic with higher quality representation of process; minor textual revisions, rewritten purpose (and moved existing purpose into Policy Statement).	1/4/2021